



BACK-UP REQUEST FORM

Request for FSP Back-up Service. If your vehicle is out of service due to damage and/or mechanical failure, complete and fax this form both to CHP and MTC SAFE

FAX TO

MTC SAFE, attn: Rachel Zack: 510-817-5848

CHP, attn: Dwyane Potts: 707-648-5311

FROM

Contractor: Date:

Beat #: Truck #:

BACK-UP INFO

Reason for back-up service¹ A* B C D E
**You MUST complete a Mechanical Failure Form and fax it to MTC SAFE*

Initial date of back-up request # of days

Shift(s) back-up service needed AM shift Midday shift PM shift AM/PM shifts

To obtain back-up service, begin by contacting the primary back-up contractor. If the primary back-up contractor is unavailable, contact the secondary back-up contractor. Continue to proceed down the list of back-up contractors until back-up service is obtained. Use the table below to document contractors who were not able to provide back-up service and notify both CHP and MTC SAFE of the back-up contractor whom will be providing back-up service for your beat.

Contractor	Accepted	Rejected	Reason for rejection ²
1.	<input type="checkbox"/>	<input type="checkbox"/>	A B C D E
2.	<input type="checkbox"/>	<input type="checkbox"/>	A B C D E
3.	<input type="checkbox"/>	<input type="checkbox"/>	A B C D E
4.	<input type="checkbox"/>	<input type="checkbox"/>	A B C D E
5.	<input type="checkbox"/>	<input type="checkbox"/>	A B C D E
6.	<input type="checkbox"/>	<input type="checkbox"/>	A B C D E
7.	<input type="checkbox"/>	<input type="checkbox"/>	A B C D E

¹ REASON FOR BACK-UP SERVICE

- A- Regular Truck down due to mechanical failure.
- B- Regular truck was involved in an accident
- C- Regular truck has a flat tire
- D- Lack of drivers
- E- Taken out of service by CHP

² REASON FOR REJECTION

- A- Back-up already in use
- B- Back-up down due to mechanical failure
- C- Back-up down due to involvement in an accident
- D- Lack of drivers
- E- Back-up taken out of service by CHP

Submitted by